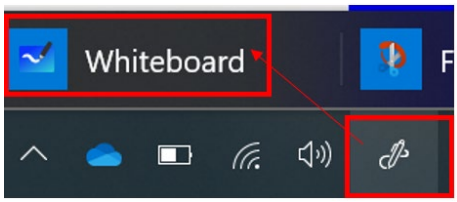
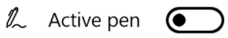
From: Kokladas, Jody
To: Pryor, Katharine
Subject: Touch Panel TVs inking fix
Date: Friday, September 3, 2021 12:51:00 PM
Attachments: image002.png
image003.png
image004.png
image005.png
image006.png
image007.png
image008.png
image009.png

Below are the steps that need taken on the Touch Panel TVs for inking to work in Office & PDFs.
This has also needed done on some of the newer SMARTBoards.
***Steps 1-4 should only need done once.

1. Connect to the Sharp Smart Panel / SMARTboard / SMART Panel
2. Open Microsoft Whiteboard

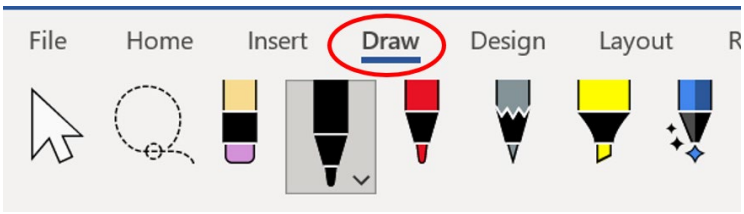


3. Click on the settings menu
4. Turn active pen off

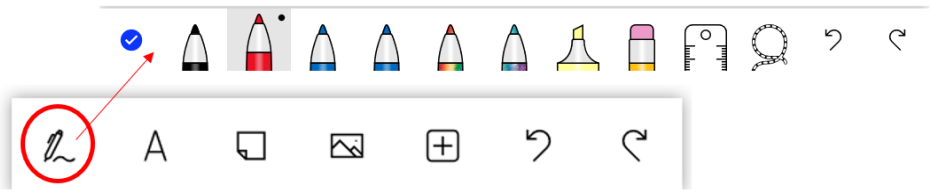


5. Now when you open Word, PowerPoint, Microsoft Whiteboard, Adobe etc. you can choose any pen or highlighter to annotate with.
   *Open the file > pick up the pen/stylus (or use your finger) > click to open the pen toolbar (see details below) > click on the pen or highlighter you would like to use

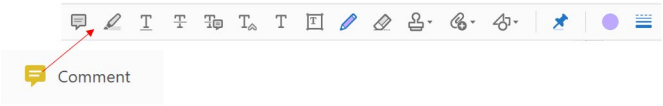
   --In Office Programs the pen tools are under “Draw”



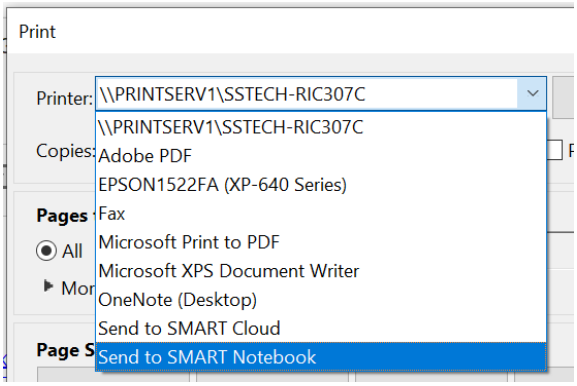
   --In Microsoft Whiteboard, the pen tools are under the pen icon



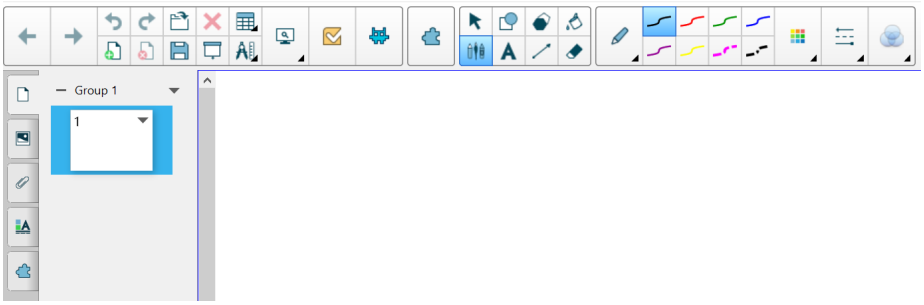
-In Adobe, the pen tools are under the 'Comment' option



Reminder: You can always PRINT any file type to SMART Notebook to create a SMART Notebook file.
This turns your document into a SMART Notebook file.



Once your document is a SMART Notebook file, you can use all the SMART tools to interact with it.



SMART works wonderfully on the SMARTBoards and the new Sharp Touch Panels.

Sincerely,

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